



ARANDIS TOWN COUNCIL



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Arandis



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Enquiries: Mr S. Akwiindika

INTERNAL ADVERTISING

The Arandis Town Council is inviting all suitable Arandis residents to apply for the following position:

Job Title	: Property Officer
Number of posts	: One (1)
Annual salary	: N\$ 242 001- N\$251 778
Band	: C4
Department	: Corporate Services
Duty Station	: ARANDIS

Primary Purpose: Responsible for administrative support of acquisitions, letting operations, processing of sales transactions on undeveloped property, leasing of industrial, residential real estate properties.

Minimum Requirements:

- Bachelor's degree (NQF Level 7) in Land Management, Property Studies, Town & Regional Planning or any related field.
- Must be a Namibian Citizen.
- 3-years relevant experiences, and knowledge of the Local Authorities Act.
- Code B: driving license.

Key performance Areas

- Managing of Informal Settlement
- General Property Management
- Lease Administration

Council package:

- Pension, 13th Cheque, Medical aid, Transport & Housing allowances

Applications for the above position must be accompanied by a detailed CV and certified copies of relevant qualifications. If you meet the requirements for this role and are ready to contribute to the success of our company, please apply through our website portal a www.arandistc.com.na vacancies.

For assistance on the portal please contact the Tara Nawa Team on +264 (0)64 402 403 or 081 229 4611.

CLOSING DATE: 18 August 2025

STANLEY NORRIS (Mr.)
CHIEF EXECUTIVE OFFICER

