

# VACANCY ANNOUNCEMENT

## OPERATIONS MANAGER



# NAMBOB

Comfort when you need it most

Nambob Funeral Solutions (Pty) Ltd, an equal opportunity employer, has been serving the community since 1962. Our high-caliber professionals come together to create a distinct culture of providing expert comfort and compassion across our 13 branches in Namibia. We are actively recruiting an Operations Manager to join our dynamic team in Windhoek on a full-time basis.

### Main Duties and Responsibilities

- Ensure the sound operational management and administrative functioning of the branches by driving the Company's strategic business development
- Fleet management
- Staff training and development
- Drive sales growth through strategic engagement with branches

### Experience/Knowledge/Skills/Education

- Namibian Citizen
- Driver's License
- Fully conversant in written and spoken English and Afrikaans. A third language will be an added advantage
- Funeral industry experience will be an added advantage
- At least 5 years of experience in a senior management role
- Excellent administrative skills and computer literacy
- Detail-oriented and analytical
- Willing to travel to branches across the country

### Application Procedure

We believe in equal opportunities and value diversity. Applications for this role are exclusively accepted through our recruitment portal at [www.jobportunities.net](http://www.jobportunities.net). Please ensure your application includes a well-crafted cover letter, a comprehensive CV, and any relevant certifications.

**Application Deadline: Friday 23 January 2026**

**Only shortlisted candidates will be contacted.**

**No documents will be returned.**

**No telephonic enquiries will be taken.**