

VACANCY ANNOUNCEMENT



NAMBOB

Comfort when you need it most

FLEET CONTROLLER

NamBob Funeral Solutions (Pty) Ltd, an equal opportunity employer, has been serving the community since 1962. Our high-caliber professionals come together to create a distinct culture of providing expert comfort and compassion across our 13 branches in Namibia. We are actively recruiting a Fleet Controller to join our dynamic team in Windhoek on a full-time basis.

Main Duties and Responsibilities

- Comprehensive management of the fleet of hearses and trailers across all branches, which includes:
 - Routine maintenance planning
 - Management of repairs
 - Licensing of vehicles and drivers
 - Vehicle tracking
 - Monitoring fuel consumption
- Build relationship with reputable suppliers across the country to ensure proper maintenance and repairs of the fleet, to avoid downtime as far as possible
- Management of fleet related expenses
- Report on fleet statistics to management weekly and monthly

Experience/Knowledge/Skills/Education

- Namibian Citizen
- Driver's License
- Must have a mechanical background
- At least 3 years of similar experience
- Excellent administrative skills and computer literacy
- Detail-oriented and analytical
- Willing to travel to branches across the country

Application Procedure

We believe in equal opportunities and value diversity. Applications for this role are exclusively accepted through our recruitment portal at www.jobportunities.net. Please ensure your application includes a well-crafted cover letter, a comprehensive CV, and any relevant certifications.

Application Deadline: Friday 17 January 2026
Only shortlisted candidates will be contacted.
No documents will be returned.
No telephonic enquiries will be taken.
