

VACANCY



The Namibian College of Open Learning is an educational institution established by an Act of Parliament which provides courses for adults and out-of-school youth.

NAMCOL invites qualified candidates to apply for the following position.

POSITION:	TECHNICAL VOCATION EDUCATION & TRAINING (TVET) INSTRUCTOR – WELDING AND METAL FABRICATION
APPOINTMENT TYPE:	12 MONTH FIXED-TERM CONTRACT
REGION:	SOUTHERN REGION
DUTY STATION:	WINDHOEK
PATERSON JOB GRADE:	C4
REPORT TO:	HEAD TECHNICAL VOCATION EDUCATION & TRAINING (TVET)

JOB PURPOSE:

The Instructor is responsible for delivering high quality training (instruction), assessment in Welding and Fabrication. The role includes overseeing the workshop, computer laboratory, /classroom ensuring effective learning, maintaining training equipment and performing all related administration and reporting duties.

KEY PERFORMANCE AREAS:

- Training Delivery, Lesson Planning and Facilitation;
- Management and Maintenance of Workshop/Classroom/Computer Laboratory;
- Keeping abreast with new development in Curriculum Developments and Industry trends;
- Trainee Assessment and Competency Evaluations;
- Administration
- Preparation and Submission of Reports

REQUIREMENTS:

- A Level 4 Trade Diploma in Welding or Boiler Making with an N6 Certificate OR
- A Level 5 qualification in Mechanical Engineering or N6 Mechanical Engineering with a Trade Certificate in Welding or Boiler Making
- At least Four (4) years relevant industry experience plus minimum of Three (3) years' experience as a Trainer
- Certified Facilitator, Assessor, and Moderator OR Holder of a National Vocational Trainer Certificate
- A valid Code BE Driver's License.

KNOWLEDGE:

NAMCOL Act, TVET National Policies. Good interpersonal relations and effective communication skills, Adult education and training methodologies, ethical conduct, good organisational and report writing skills, creativity, innovativeness in training delivery, problem-solving, analytical abilities, ability to inspire, guide and motivate Trainees, a willingness to develop and advance knowledge and skills

The document in support of the application should contain the following;

- Certified copies of educational and professional qualifications;
- Names and contact details of three (3) references

NB: Foreign qualifications must be evaluated by NQA

The College offers attractive remuneration supplemented by fringe benefits. Interested individuals meeting the requirements of this positions, particularly persons with disabilities and from marginalised communities are encouraged to apply by submitting a résumé and cover letter highlighting their professional background.

STRICTLY ONLY APPLICATIONS SUBMITTED THROUGH NIEIS PLATFORM WILL BE CONSIDERED. APPLICATIONS SUBMITTED VIA EMAIL OR HAND DELIVERY WILL NOT BE ACCEPTED.

Kindly note only shortlisted candidates will be contacted.

Telephone enquiries: (061) 320 5235/5263/5260

CLOSING DATE: **FRIDAY, 13 JANUARY 2026, 17h00**



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www.namcol.edu.na



TAKING EDUCATION TO THE PEOPLE